|  |  |  |
| --- | --- | --- |
| *Who to Notify* | *Contact or Link* | *Completed* |
|  | | |
| **FUNERAL ARRANGEMENTS** | | |
| Funeral Celebrant |  |  |
| Funeral Director/Arranger |  |  |
| Funeral insurance/bond |  |  |
| Executor/s of the will |  |  |
| Solicitor |  |  |
| Public Trustee |  |  |
|  |  |  |
|  |  |  |
| **CENTRELINK \* TAXATION \* ELECTORAL** | | |
| Centrelink payments | 132 300 |  |
| Centrelink - **Medicare** | 132 011 |  |
| Centrelink – Child Support Services |  |  |
| Centrelink – Bereavement Services |  |  |
| Australian Taxation Office | 132 865 |  |
| Department of Veterans’ Affairs | 133 254 |  |
| Australian Electoral Commission | 132 326 |  |
|  |  |  |
| **BANKS and FINANCIAL SERVICES** | | |
| Bank |  |  |
| Bank 2 |  |  |
| Credit Union |  |  |
| Superannuation |  |  |
| Credit Card 1 |  |  |
| Credit Card 2 |  |  |
| Shares / investments |  |  |
|  |  |  |
| **EMPLOYERS** | | |
| Employer/s |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **CLUBS and GROUPS** | | |
| Clubs *eg* RSL, community clubs |  |  |
| Clubs *eg* sporting clubs |  |  |
| Hobbies & Craft clubs |  |  |
|  |  |  |
|  |  |  |
| **PROFESSIONAL SERVICES** | | |
| Accountant |  |  |
| Tax Agent |  |  |
|  |  |  |
| **MEDICAL PROFESSIONALS & SERVICES** | | |
| Medical professionals |  |  |
| Doctor |  |  |
| Dentist |  |  |
| Physiotherapist |  |  |
| Chiropractor |  |  |
| Specialist/s |  |  |
| Optometrist |  |  |
| Podiatrist |  |  |
| Hearing Centre |  |  |
| Hospital |  |  |
| Chemist |  |  |
| Medical Benefits insurance |  |  |
|  |  |  |
| **UTILITIES** | | |
| Phone |  |  |
| Mobile provider |  |  |
| Internet services |  |  |
| Internet subscriptions |  |  |
| Electricity |  |  |
| Gas |  |  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **INSURANCES** | | |
| House |  |  |
| Car & other vehicles |  |  |
| Life insurance |  |  |
|  |  |  |
|  |  |  |
| **HOUSE and PROPERTY** | | |
| Mortgagee |  |  |
| Land Titles Office |  |  |
| Landlord |  |  |
| Tenants |  |  |
| Local Council |  |  |
|  |  |  |
|  |  |  |
| **LOCAL SERVICES** | | |
| Post Office |  |  |
| Library |  |  |
| Meals on Wheels |  |  |
| Other local services |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **REGISTRATIONS** | | |
| Driver Licence |  |  |
| Vehicle registration/s |  |  |
| Fishing Licence |  |  |
| Australian Passport Office |  |  |
| Mailing Lists |  |  |
| ADMA -remove names from lists | [Do Not Mail list](https://www.adma.com.au/do-not-mail) |  |
|  |  |  |

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| --- | --- | --- |
| **SOCIAL MEDIA** | | |
| [eClosure](https://eclosure.com.au/) - provides services to help grieving families find and close online assets of their deceased loved ones.  --- A proud Australian business --- | | |
| Social Media | [eClosure](https://eclosure.com.au/) |  |
| Facebook |  |  |
| Instagram |  |  |
| Pinterest |  |  |
| Twitter |  |  |
| Snapchat |  |  |
| Other |  |  |
|  |  |  |
|  |  |  |
|  | | |
| **YOUR ADDITIONS** | | |
| FOR THE LIVING  Advance Care Directive |  |  |
| Enduring Guardian |  |  |
| Will |  |  |
|  |  |  |
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If you are completing this list in advance, we suggest you also complete our [**YOUR FUNERAL WISHES**](mailto:https://www.funeralcelebrants.org.au/funeral-service-ideas-and-trends/plan-a-funeral/your-funeral-wishes-355500052)

document and keep these both together